



Board of Directors Meeting

Tuesday, November 28th, 2023, at 5:30 p.m.

Virtual Microsoft Teams

[Click here to join the meeting](#)

Meeting ID: 213 255 585 177 **Passcode:** ScYN4X

Call In Option (Audio Only)

Number: +1 323-433-2148 **Conference ID:** 544 410 751#

Draft Agenda

- Establish Board Quorum
- Call Meeting to Order
- Introduction of the Board of Directors
 - Hunter Stockon, President
 - Gerald Stockon, Vice President
 - Randall Sears, Secretary / Treasurer
 - Angela Webster, Member 1
- Introduction of Essex Association Management, L.P. Representatives
 - Ryan Corcoran, Community Association Manager
 - Essex Support Staff
- Approval of January 2023 Meeting Minutes
- Financials
 - October 2023 Balance Sheet & Income Statement Summary
 - Review and Approve 2024 Proposed Budget
- Old Business
- New Business
 - Adopt / Amend Policy Changes
 - **State Mandated Policies to be Amended / Adopted**
 - Amend – Collections / Payment Plan Policy
 - Amend – Enforcement Policy
 - Adopt – Security Measures Policy

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- **Not Required but Highly recommended be Amended/ Adopted**
 - Amend – Records Production & Copying Policy
 - Amend – Email Registration Policy
 - Adopt – Generator Policy
 - Adopt – Lighting Rod Policy
 - Adopt – Pandemic Policy
 - Adopt – Community Wide Standard Policy
 - Adopt – Drones and Unmanned Aircraft Policy
- **The results of adopting / amending recommended policies will be decided in the meeting.**
- Adjourn Open Session
 - Homeowner Q & A
- Executive Session
- Adjourn Executive Session