



November 14, 2022

Notice of Annual Meeting of the Members

Monday, November 28, 2022, at 6:00pm

Willow Park Baptist Church

129 S. Ranch House Rd

Willow Park, TX 76087

Dear Homeowner(s),

As the Managing Agent for **Crown Valley Homeowner's Association, Inc.**, we are pleased to announce that the Annual Meeting of the Members has been scheduled for **Monday, November 28, 2022, at 6:00 p.m.** The purpose of this meeting is to discuss normal business and approve the 2023 budget of the Association. Enclosed in this packet you will find the Draft Agenda, and Proxy with Consent in Lieu of Meeting. You may email, mail, or fax in your Proxy. The annual meeting cannot be held without the proper quorum; therefore, it is important that you complete and return the proxy, if you are not able to attend the meeting.

We look forward to you joining us on **Monday, November 28, 2022**. All documentation enclosed will be posted to the Association's website. It is very important that all documents are returned to your Association Manager by or before the deadline mentioned above.

For any questions, please contact us via the "Contact Us" tab on the Association's website.

Sincerely,

Essex Association Management, L.P., Managing Agent
On behalf of Crown Valley Homeowner's Association, Inc.

cc: Association File

Enclosures: Draft Agenda, Proxy